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19 December 2016

The President
Automobile Importer & Exporter Association, Singapore
(Fax: 6746 1555)

Our ref TVLS/12/01
Your ref
DID 6553 5421 Fax 6553 5329

The President
Motor Traders Association of Singapore
(Fax: 6472 4930)

The President
Singapore Vehicle Traders Association
(Fax: 6747 1010)

All Motor Vehicle Dealers / Importers

All Electronic Service Agents

Dear Sir/ Madam

NEW REQUIREMENTS FOR PRIVATE HIRE CARS

We wish to inform all ESAs and motor vehicle dealers on the new measures to be implemented on private hire cars (PHCs) following LTA's review, in consultation with the private hire industry.

2 PHCs are classified into "Self-driven" – under the class and body codes of R10/R11/R16/R17 or "Chauffeur-driven" – under the class and body codes of Z10/Z11/Z16/Z17 category. At present, LTA do not restrict the cross-usage of the vehicles. Moving forward, self-driven PHCs will be solely meant for self-drive purposes, while chauffeur-driven PHCs can be used for self-drive purposes and/or provide chauffeured services.

3 All chauffeur-driven PHCs will be required to be affixed with tamper-evident decals. For chauffeur-driven PHCs registered/converted on or before 25 Feb 2017, the decals will be issued at no costs. LTA will notify all affected vehicle owners the details on collection, installation and the display of decals in due course.

4 To find out the class and body codes of the vehicles, vehicle owners may enquire under *eServices >> Online Enquiry >> Vehicle Transfer Fee* at www.onemotoring.com.sg. No action is required if they decide to maintain status quo. To convert the vehicles, they may login to their eServices@ONE.MOTORING account. Please refer to the user guide at **Annex A** for further details.

5 Please bring the contents of this circular to the attention of your members and staff. You may contact the following officers if you have any questions.

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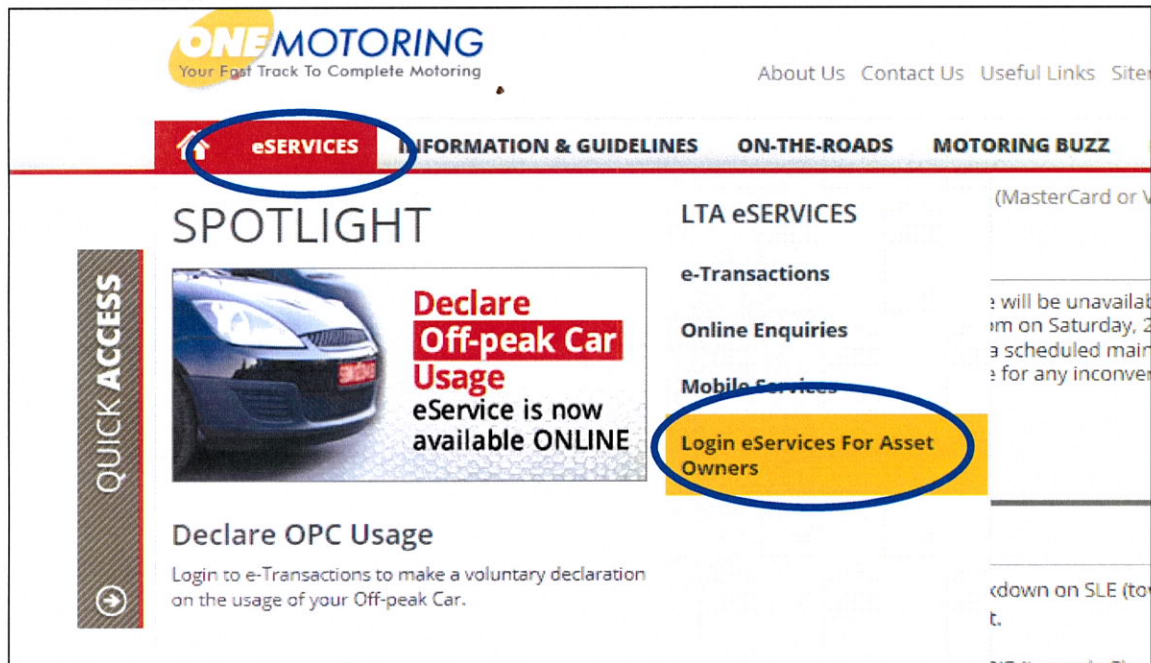
Yours sincerely



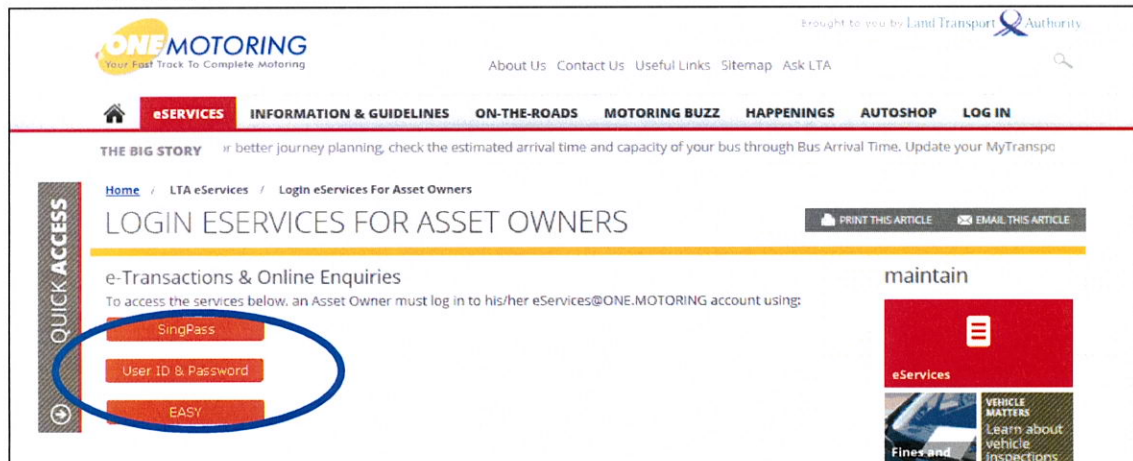
JENNY TEO (MS)
DEPUTY DIRECTOR
TAXI & VOCATIONAL LICENCE SERVICES

Annex A – User guide to perform online conversion

Step 1 - Visit www.onemotoring.com.sg > Click “eServices” > Login eServices For Asset Owners



Step 2 - Login eServices@ONE.MOTORING account using SingPass, User ID & Password or EASY



Step 3 - Select Ownership > Vehicle scheme/specifications > Convert my vehicle scheme

The screenshot shows the ONE MOTORING website interface. The user is logged in as TAN AH KOW. The navigation menu includes MyAccount, My Notices, Vehicle Hub, Licensing, Ownership, Finance, and HV Park. The 'Ownership' menu is expanded, showing options like Registration of vehicle, Temporary COE, Vehicle no., etc. The 'Convert my vehicle scheme' option is highlighted in yellow. Below the menu, there is a 'My Payments' section with a table of vehicle payments.

Vehicle	Road Tax Expiry Date	COE Expiry Date	Options
	17 Jun 2016	17 Dec 2025	Convert my vehicle scheme
	17 Jun 2016	17 Dec 2025	Amend my vehicle specifications
	17 Jun 2016	17 Dec 2025	Enquire conversion fee for my vehicle
	17 Jun 2016	17 Dec 2025	Enquire GVR top-up (Petrol-CNG to Petrol)

Step 4 - Select the type of conversion and enter the vehicle number. Click “Next”.

The screenshot shows the 'Convert Vehicle Scheme, Type and Specifications' form. The 'Conversion Type*' dropdown is set to 'Private Hire (Self-drive) to Private Hire (Chauffeur)'. The 'Vehicle No.*' field contains 'SLG123A'. There are 'Next' and 'Clear' buttons at the bottom.

Step 5 - Read the “Terms & Conditions” and click “I Agree”.

The screenshot shows the 'Terms & Conditions' page. The 'Vehicle No.' field is filled with 'SLG123A'. A 'Terms & Conditions' box is open, displaying the following text: 'This application is subject to the following Terms and Conditions: 1. The use of this facility is subject to the Terms and Conditions set out herein, the Conditions of Use, Disclaimer and Privacy Statement set out at the Land Transport Authority (“LTA”) VRL e-Services webpage (https://vrl.lta.gov.sg/ta/vrl) also accessible via the ONE MOTORING website'. There are 'Previous', 'I Agree', and 'I Do Not Agree' buttons at the bottom.

Step 6 - Check the details and click “Confirm” to confirm the conversion if the details are in order.

Convert Vehicle Scheme, Type and Specifications			
Vehicle No. SLG123A			
Vehicle Details			
Current Vehicle Type:	R10 - Private Hire (Self-Drive) Motor Car	New Vehicle Type	Z10 - Private Hire (Chauffeur) Motor Car
Current Vehicle Attachment 1:	No Attachment		
Current Vehicle Attachment 2:			
Current Vehicle Attachment 3:			
Current Vehicle Scheme	Normal	New Vehicle Scheme	Normal
Vehicle Make	B M W		
Vehicle Model	216D GRAN TOURER LED NAV 7 SEATER		
Chassis No	WB42E3		
Current Road Tax Expiry Date	26 Nov 2016		
<input type="button" value="Previous"/> <input type="button" value="Next"/> <input type="button" value="Cancel"/>			

Convert Vehicle Scheme, Type and Specifications (Confirmation)			
Vehicle No. SLG123A			
Vehicle Details			
	Current	New	
Vehicle Type	R10 - Private Hire (Self-Drive) Motor Car	Z10 - Private Hire (Chauffeur) Motor Car	
Vehicle Attachment 1	No Attachment		
Vehicle Attachment 2			
Vehicle Attachment 3			
Vehicle Scheme	Normal	Normal	
Vehicle Make	B M W		
Vehicle Model	216D GRAN TOURER LED NAV 7 SEATER		
Chassis No.	WB42E3		
Current COE Expiry Date	26 May 2026		
Current Road Tax Expiry Date	26 Nov 2016		
Original Registration Date	27 May 2016		
First Registration Date	27 May 2016		
Conversion Details			
Conversion Date	13 Sep 2016		
New Road Tax Expiry Date	26 Nov 2016		
Amount Payable			
	Amount Before GST	GST Amount	Amount After GST
	(\$)	(\$)	(\$)
Halt Road Tax Payable	0.00	-	0.00
Total Amount Payable			0.00
<small>You may print this page for reference.</small>			
<input type="button" value="Previous"/> <input type="button" value="Print"/> <input type="button" value="Confirm"/> <input type="button" value="Cancel"/>			

Step 7 - Acknowledgement page

Convert Vehicle Scheme, Type and Specifications (Acknowledgement)	
Vehicle No. SLG123A	
Vehicle Details	
	Current
Vehicle Type	R10 - Private Hire (Self-Drive) Motor Car
Conversion Date	13 Sep 2016
New Road Tax Expiry Date	26 Nov 2016
Transaction Details	
Business Transaction Ref. No.	20160913140750136116
Business Transaction Date	13 Sep 2016
Business Transaction Time	14.07.50
Message	
The above vehicle has been successfully converted.	
<small>You may print this page for reference.</small>	
<input type="button" value="OK"/>	